

TRAVEL ASSISTANCE SCHOLARSHIP



The **Nicholas Spinnell Fund** was established in memory of Nicholas Spinnell by his parents and funded by parents and grandparents. They carry sweet memories of Nicholas and wanted to help other families learn more about Costello syndrome by assisting with the biennial conference and by providing funds for scholarships to help families attend who need a little help. They recognize the tremendous value of meeting other families who can share their experiences, supporting research through the conference, and learning from the best researchers, physicians, and other professionals who come to the conference.

TRAVEL ASSISTANCE SCHOLARSHIP FAQs

How does the program work?

Eligibility

- The applicant must be a parent or guardian of an individual diagnosed with Costello syndrome.
- Applicant(s) must be staying at the conference hotel (Hyatt Regency Grand Cypress, Orlando, FL) for the dates of the conference and paying for their room nights (not using points or other means to pay for their room). They must attend all medical lectures and presentations on Thursday, July 24, 2025, and all sessions on Saturday, July 26, 2025.
- Families may apply for both the Conference Scholarship and the Travel Assistance Scholarship but can only receive one scholarship.
- Priority will be given first to those who have raised funds in any amount for CSFN and those funds received between May 1, 2023 and April 30, 2025 (excluding funds received in the 23x23x23 campaign that were applied to the 2023 conference).

Assistance Funds

Funds from this program for eligible applicants will be allotted on a **first come, first served** basis by CSFN, to the extent that funding is available. The funding amount awarded to approved applicants is up to \$200 per person for up to three persons per family for a maximum of up to \$600. It is the responsibility of the applicant/family to pay any residual amounts.

Reimbursement

Approved Travel Scholarships will be disbursed by check at the conference registration desk. Applications with acceptable proof documentation must be submitted by June 30, 2025.

What expenses are eligible for reimbursement?

Eligible expenses are for travel to and from the Hyatt Regency Grand Cypress Hotel, Orlando, FL for the 13th International Costello Syndrome Family Conference between Wednesday, July 23, 2025, and Sunday, July 27, 2025.

Reimbursement is for:

- Airfare
- Amtrak
- Bus
- Mileage, if driving your own vehicle, at the rate of \$0.655 per mile

Program Policies

Program policies are subject to change at any time.

What is acceptable proof of payment?

CSFN requires the following:

- A copy of the receipt for payment for airfare, Amtrak or bus with
 1. Name of payee (who the payment was made to)
 2. Amount of payment
 3. Date of payment
 4. Dates of travel
 5. Who the travel is for
- For mileage, show total mileage and how calculation was made – for example, google maps for (mileage from point A to point B for mileage) X (the rate of \$0.65 per mile) = \$xxx.xx

Questions?

Contact CSFN by emailing sandra@CostelloSyndromeUSA.org.

PLEASE NOTE: All funds are the property of CSFN and will remain such until they are distributed. While funding may assist in covering a portion of your expenses, there may be amounts that are not covered. Amounts not covered are your responsibility.

Completed applications (pages 3-4) with required attachments should be scanned and emailed to Scholarship@CostelloSyndromeUSA.org. If you are unable to scan and email, mail your application with attachments to **Sandra Taylor, Costello Syndrome Family Network, 159 Settings Blvd, Black Mountain, NC 28711 USA. Completed applications and attachments must be received no later than on June 30, 2025 to be considered.** Applicants of scholarship funds will be notified by email as soon as possible after the application is submitted, but no later than July 5, 2025.

CSFN CONFERENCE TRAVEL SCHOLARSHIP APPLICATION
12TH International Costello Syndrome Family Conference, Denver, CO July 19-23, 2023

The 2025 Costello Syndrome Family Network (CSFN) Travel Assistance Program is designed to assist families affected by Costello syndrome with the cost of travel expenses to and from Hyatt Regency Grand Cypress in Orlando, Florida for the 2025 International Costello Syndrome Family Conference. Funds will be awarded on a first come, first served basis.

APPLICATION

Please print legibly.

Last Name: _____

First Name: _____

Street Address: _____

City: _____ State: _____

Country: _____ Zip/Country Code: _____

Phone (include area code): _____

Email: _____

I am applying for scholarship funds for me as parent/guardian, the individual with Costello syndrome, and 1 immediate family member as listed below (limit of 3 total).

Individual with Costello syndrome: _____ Date of Birth: _____

Adult 1: _____

Adult 2: _____

-or-

Sibling: _____ Date of Birth: _____

Complete the following and provide the requested proof of payment documents. Refer to the previous page for acceptable proof of payment documents.

	Date Paid	Paid to	Payment for	Person Traveling	Amount	APPROVED
<i>Sample</i>	<i>3/3/2023</i>	<i>Delta Airlines</i>	<i>Airfare</i>	<i>Sandy Taylor</i>	<i>\$322.00</i>	
1						
2						
3						
-or - mileage	Departure City		Total Miles Round Trip from home to Denver, CO		Amount (Miles x \$0.655 per mile)	
					TOTAL	\$

TRAVEL SCHOLARSHIP APPLICATION continued

I am the parent or caregiver of an individual with Costello Syndrome. **Yes No** (circle one)

If Yes, the name of the individual with Costello syndrome is _____
(First and Last Name)

Relationship to the individual with Costello syndrome: _____

Have you previously attended a CSFN conference? **Yes No** (circle one)

If Yes, please indicate conferences attended: (circle all that apply)

1999 2001 2003 2005 2007 2009 2011 2013 2015 2017 2019 2023

I have/have not received (circle one) scholarship funding from CSFN for a previous conference.

By signing below, I agree to the following:

- I agree specifically to attend all medical lectures and presentations on Thursday, July 24, 2025, and all sessions on Saturday, July 26, 2025, of the 13th International Costello Syndrome Family Conference.
- If bringing children, I will bring someone to watch my children or enroll them in childcare (Camp Ras or CS Lounge) as children are not allowed in these sessions.
- I/my family will stay at the Hyatt Regency Grand Cypress, Orlando, FL throughout the conference.

If you have anything else you would like us to consider, here is a space for additional notes:

All completed applications must be received at the CSFN office no later than May 30, 2025. Applications received after May 30, 2025, may be considered if funding is still available. All information provided will remain strictly confidential.

Signature

Date

Printed Name